

**REVIEW PROCEDURE FOR ARTICLES SUBMITTED TO  
"PRZEGLĄD NAUKOW- METODYCZNY. Education for Safety".**

1. The initial formal assessment of the submitted articles is made by the Editorial Board of the journal, then the materials are forwarded to the reviewers.
2. The review must be in written form and finish with a clear conclusion as to whether the article can be published or should be rejected
3. The review is made within 14 days of delivery of two materials reviewers <sup>2</sup>, possessing at least postdoctoral degree or doctoral degree (if they have significant scientific achievements in a given field).
4. Reviewers are not members of the Editorial Board.
5. The review is made by people who are not employees of the same scientific unit as the author of the article and are not related to him.
6. The papers are reviewed anonymously, the reviewers do not know the author's personal details, the author does not know the names of the reviewers (the so-called double-blind review). <sup>3</sup>
7. The editors give the article a number identifying it at later stages of the publishing process.
8. After completing the review process, the editors inform the author about the result.

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<sup>1</sup> The procedure is in accordance with the Communication of the Minister of Science and Higher Education of September 14, 2012 regarding the criteria and procedure for assessment

scientific journals (Statement of the Minister of Science and Higher Education of 20 December 2012 on the list of scientific journals with the number of points awarded for publications in these journals) and with the guidelines of the Ministry of Science and Higher Education included in the brochure "*Good practices in review procedures in science*".

<sup>2</sup> as recommended - at least two independent reviewers from outside the scientific unit are appointed to evaluate each publication affiliated by the author of the publication

<sup>3</sup> The recommended solution is a model in which the author (s) and reviewers do not know their identities (so-called "*double-blind review process*"). In other solutions, the reviewer must sign declaration that there is no conflict of interest -for conflict of interest is considered between the reviewer and author:

- a) direct personal relations (kinship, legal relationships, conflict),
- b) professional subordination relations,
- c) direct scientific cooperation in the last two years preceding the preparation of the review.

The names of the reviewers of individual publications / issues are not disclosed; The list of reviewers is used to provide information on the origin of reviews (Polish or foreign), as well as the correlation between the number of published articles and the number of reviewers. The list of reviewers is published in the paper journal in the first or last issue of the periodical in a given year or placed on the journal's website (indicating the location of the list).